



# Overview and Scrutiny Committee

Monday, 12th  
September, 2016  
7.00 pm

Committee Room Two  
Town Hall  
Redditch



[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

**If you have any queries on this Agenda please contact  
Jess Bayley and Amanda Scarce  
Democratic Services Officers**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH  
Tel: 01527 64252 (Ext. 3268 ) / 881443  
e.mail: [jess.bayley@bromsgroveandredditch.gov.uk](mailto:jess.bayley@bromsgroveandredditch.gov.uk) /  
[a.scarce@bromsgroveandredditch.gov.uk](mailto:a.scarce@bromsgroveandredditch.gov.uk)**



# Overview and Scrutiny

## Committee

Monday, 12th September, 2016

7.00 pm

Committee Room 2 Town Hall

### Agenda

#### Membership:

Cllrs: Jane Potter (Chair)      Andrew Fry  
 Gay Hopkins (Vice-Chair)      Paul Swansborough  
 Joe Baker      Jennifer Wheeler  
 Tom Baker-Price      Nina Wood-Ford  
 Matthew Dormer

<p><b>1. Apologies and named substitutes</b></p>	<p>To receive apologies for absence and details of any Councillor (or co-optee substitute) nominated to attend this meeting in place of a member of this Committee.</p>
<p><b>2. Declarations of interest and of Party Whip</b></p>	<p>To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests, and any Party Whip.</p>
<p><b>3. Minutes</b> (Pages 1 - 16)</p>	<p>To confirm the minutes of the most recent meeting of the Overview and Scrutiny Committee as a correct record.</p> <p>(Minutes attached)</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>4. Efficiency Statement - Pre-Scrutiny</b>  Jayne Pickering, Executive Director, Finance and Resources</p>	<p>To pre-scrutinise the content of the Efficiency Statement and to determine whether to make any recommendations on this subject for the consideration of the Executive Committee.</p> <p>(Report to follow)</p> <p><b>All Wards</b></p>
<p><b>5. Overview and Scrutiny Recommendation Tracker - Monitoring Update Report</b> (Pages 17 - 26)</p>	<p>To consider the latest updates on progress that has been achieved with implementing recommendations made through the scrutiny process.</p> <p>(Report attached)</p> <p><b>(No Specific Ward Relevance)</b></p>

# Overview and Scrutiny

Committee

Monday, 12th September, 2016

<p><b>6. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme</b> (Pages 27 - 34)</p>	<p>To consider the minutes of the latest meeting(s) of the Executive Committee and also to consider whether any items on the Executive Committee's Work Programme are suitable for scrutiny. (Minutes attached, latest edition of the Executive Committee Work Programme to follow).</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>7. Overview and Scrutiny Work Programme</b> (Pages 35 - 38)</p>	<p>To consider the Committee's current Work Programme, and potential items for addition to the list arising from:</p> <ul style="list-style-type: none"><li>• The Forward Plan / Committee agendas</li><li>• External publications</li><li>• Other sources.</li></ul> <p>(Report attached)</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>8. Working Groups - Update Reports</b> (Pages 39 - 44) Councillor Tom Baker-Price, Councillor Jane Potter</p>	<p>To receive updates on the latest activities of the following working groups:</p> <ol style="list-style-type: none"><li>1) Budget Scrutiny Working Group – Chair, Councillor Jane Potter; and</li><li>2) Performance Scrutiny working Group – Chair, Councillor Tom Baker-Price.</li></ol> <p>(Report from the Budget Scrutiny Working Group attached and verbal update on the work of the Performance Scrutiny Working Group to follow)</p> <p><b>All Wards</b></p>

# Overview and Scrutiny

Committee

Monday, 12th September, 2016

---

<p><b>9. Task Groups - Progress Reports and confirmation of Task Group membership</b></p> <p>Councillor Nina Wood-Ford</p>	<p>To consider progress to date on the current reviews against the terms agreed by the Overview and Scrutiny Committee.</p> <p>The current reviews in progress are:</p> <p>a) Mental Health Services for Young People – Chair, Councillor Nina Wood-Ford</p> <p>Members are also asked to formally confirm the membership of the Mental Health Services for Young People Task Group: The Members nominated to serve on this review are Councillors Nina Wood-Ford (Chair) and Councillors Andrew Fry, Gay Hopkins, David Thain and Jenny Wheeler.</p> <p>(Verbal report)</p> <p><b>All Wards</b></p>
<p><b>10. Health Overview and Scrutiny Committee</b></p> <p>Councillor Nina Wood-Ford</p>	<p>To receive a verbal update on the recent work of the Worcestershire Health Overview and Scrutiny Committee.</p> <p>(Verbal report)</p> <p><b>All Wards</b></p>

# Overview and Scrutiny

Committee

Monday, 12th September, 2016

## 11. Exclusion of the Press and Public

Should it be necessary, in the opinion of the Borough Director, during the course of the meeting to consider excluding the public from the meeting on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:

“That, under S.100 (A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act”.

These paragraphs are as follows:

Subject to the “public interest” test, information relating to:

- Para 1 – any individual;
- Para 2 – the identity of any individual;
- Para 3 – financial or business affairs;
- Para 4 – labour relations matters;
- Para 5 – legal professional privilege;
- Para 6 – a notice, order or direction;
- Para 7 – the prevention, investigation or prosecution of crime;

and may need to be considered as ‘exempt’.



# Overview and Scrutiny

Committee

Tuesday, 5th July, 2016

## MINUTES

### Present:

Councillor Jane Potter (Chair), Councillor Gay Hopkins (Vice-Chair) and Councillors Joe Baker, Tom Baker-Price, Matthew Dormer, Andrew Fry, Jennifer Wheeler and Nina Wood-Ford

### Also Present:

Councillors Natalie Brookes, Juliet Brunner, Pattie Hill and Antonia Pulsford.

Ms S Harris (Worcestershire Health and Care NHS Trust) and Ms S Smith, (Worcestershire Acute Hospitals NHS Trust)

### Officers:

S Hanley

### Democratic Services Officers:

J Bayley and J Smyth

## 10. APOLOGIES AND NAMED SUBSTITUTES

An apology for absence was received on behalf of Councillor Paul Swansborough.

## 11. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no declarations of interest nor of any party whip.

## 12. MINUTES

### RESOLVED that

the minutes of the meeting held on 2nd June 2016 be confirmed as a correct record and signed by the Chair.

.....  
Chair

# Overview and Scrutiny Committee

Tuesday, 5th July, 2016

---

## 13. SUSTAINABILITY AND TRANSFORMATION PLAN - PRESENTATION

The Committee received a presentation (copy of presentation slides attached for information at Appendix 1) on the subject of the Worcestershire Sustainability and Transformation Plan (STP) from Susan Harris, Director of Strategy and Business for the Worcestershire Health and Care NHS Trust and Sarah Smith, Director of Strategy, Planning and Improvement for Worcestershire Acute Hospitals NHS Trust.

Ms Harris and Ms Smith thanked Members for the opportunity to explain what the STP was and what it was hoping to achieve; its development process and timeline and provided information on early priorities and how early engagement would be sought on the Plan. The general concept of the plan was outlined, the primary aim being to bring the different Service strands within the system together and to develop a more collective and cohesive five year forward plan.

Members were provided with information and clarification on queries in relation to the Herefordshire and Worcestershire STP in terms of:

- The geography and population of Herefordshire and Worcestershire.
- The various service providers for the area in terms of Clinical Commissioning Groups (CCGs), NHS Trusts, Primary Care providers, Worcestershire County and Herefordshire Councils.
- The three aims of the STP relating to health and wellbeing, care and quality and finance and efficiency.
- The importance of the STP in terms of accessing the Sustainable and Transformation Fund which a significant proportion of the additional money coming into the NHS is derived from.
- The five transformation priorities in terms of:
  - maximising efficiency and effectiveness
  - reshaping the approach to prevention
  - developing an integrated out of hospital care model
  - establishing sustainable secondary care services
  - developing the right workforce.
- The scope of STP work streams for both Herefordshire and Worcestershire in terms of County based projects, the shared approach and learning and reviews of single teams across the



# Overview and Scrutiny Committee

Tuesday, 5th July, 2016

---

whole of the STP footprint were also highlighted, together with the strategic considerations of the STP in terms of:

- the structure and organisation of the commissioning functions
- the number of hospital beds needed in the system
- the role of community hospitals
- investment in primary care, community services and mental health
- organisation of the contracting approach to support financial and clinical sustainability of providers.

In regard to communication and engagement, Members were advised that consultation work would be carried out over the summer months to seek the views of organisations and stakeholders on shaping service provision with the aim of submitting the plan at the end of September. Various specific issues were also highlighted by Committee Members during the discussion that Ms Harris and Ms Smith responded to, including:

- The ongoing issues for the residents of Redditch and its neighbouring districts in regard to the movement of crucial services from the Alexandra Hospital.
- Collective team approaches to provide support and continuity for people with chronic or complex conditions / mental health issues.
- Recruitment and retention of Doctors and Nurses.
- Links to schools to promote careers in the NHS.
- Transport difficulties for staff and patients.
- Difficulties getting GP appointments and visiting A & E instead.
- More use of Practice Nurses and Pharmacists in advisory roles.
- Work Streams – cross area working with other Trusts/Authorities outside of Worcestershire and Herefordshire.

Ms Harris acknowledged that the situation within the Health Service was difficult and complex on many levels and accepted that emotions were very evident with the situation in Redditch being particularly sensitive. However, in order to provide sustainable service provision, available resources had to be looked at collectively to ensure they were being used as effectively as possible. Difficult decisions (which, were similarly having to be made by other Trusts across the Country), were having to be made, with the centralisation of some services being inevitable.

In terms of planned consultation, Members stressed the need to ensure that information and presentations were provided in clear concise terminology for ease of understanding. Ms Harris advised

# Overview and Scrutiny Committee

Tuesday, 5th July, 2016

---

that early feedback on the proposals was critical to progressing the Plan and the Committee's input and support was very much appreciated. Ms Harris clarified that further presentations would be available and that she would be happy to provide a follow-up presentation on the Plan when the work had been completed. Ms Harris further offered to provide a simplified document covering the information that had been provided.

**RESOLVED that**

- 1) **the presentation be noted; and**
- 2) **a further follow up consultation be provided on the plan once work had been completed.**

**14. WORCESTERSHIRE JOINT INCREASING PHYSICAL ACTIVITIES TASK GROUP - FINAL REPORT**

In the absence of Councillor Prosser, who had sent his apologies for the meeting, the Committee was informed that the Worcestershire Joint Increasing Physical Activities Task Group's final report had been considered by the County Council's Cabinet, where the majority of the Task Group's recommendations had been accepted. Members noted that Recommendation 7, relating to the use of a proportion of Divisional funds for encouraging participation in physical activities had been turned down by the Cabinet as they had not considered it appropriate to tell County Councillors how they should spend their divisional funds.

**RESOLVED that**

**the report be noted.**

**15. TASK GROUPS - DRAFT SCOPING DOCUMENTS**

Proposals were considered for a Short, Sharp Review on the subject of Protecting Redditch's Heritage Assets and a Task Group Review on the subject of Mental Health Services for Young People, as detailed in the scoping documents attached to the two covering reports.

Councillor Baker-Price presented the Protecting Redditch's Heritage Assets scoping document. He advised the Committee, however, that he considered the Mental Health Services review should be given a higher priority and launched as soon as possible. He was therefore happy for the proposed Protecting Redditch's Heritage Assets review to be deferred.

# **Overview and Scrutiny Committee**

Tuesday, 5th July, 2016

---

Members were advised that they could, if they wished, still agree to launch both of the proposed reviews with the Protecting Heritage Assets review to take place once the Mental Health Services for Young People Task Group had been completed. Councillor Wood-Ford commented that she anticipated the Task Group Review would take approximately nine months. Members were also reminded of the two Working Groups and that the potential workload for them had yet to be established.

## **RESOLVED that**

- 1) the Mental Health Services For Young People Task Group be launched as proposed in the Scoping document;**
- 2) Councillor Nina Wood-Ford be appointed Chair of the Task Group; and**
- 3) the Protecting Redditch's Heritage Assets Short, Sharp Review be launched at a future date, following the completion of the Mental Health Services for Young People Task Group Review.**

## **16. WORKING GROUPS - MEMBERSHIP CONFIRMATION**

The Committee discussed the membership for the Budget Scrutiny and Performance Scrutiny Working Groups. Officers advised that the dates for the first meetings of the Groups would be progressed.

## **RESOLVED that**

- 1) in respect of the Budget Scrutiny Working Group, the following Member appointments be agreed:**  
  
**Councillor Jane Potter (Chair)**  
**Councillor Matt Dormer**  
**Councillor David Thain**  
**Councillor Jenny Wheeler; and**
- 2) in respect of the Performance Scrutiny Working Group, the following Member appointments be agreed:**  
  
**Councillor Tom Baker-Price (Chair)**  
**Councillor Natalie Brookes**  
**Councillor Matt Dormer**  
**Councillor David Thain.**

# Overview and Scrutiny Committee

Tuesday, 5th July, 2016

---

## 17. EXECUTIVE COMMITTEE MINUTES AND SCRUTINY OF THE EXECUTIVE COMMITTEE'S WORK PROGRAMME

Officers reported that there were no issues in relation to Overview and Scrutiny within the minutes. In terms of the Executive Committee Work Programme, Members noted that some of the items listed would be considered by the Working Groups.

### **RESOLVED that**

**the Executive Committee Minutes of the 7<sup>th</sup> June 2016 together with the latest edition of the Executive Committee's Work Programme be noted.**

## 18. OVERVIEW AND SCRUTINY WORK PROGRAMME

Officers provided three updates in respect of the Committee's Work Programme.

Members noted that the Employment Opportunities for People with Disabilities presentation would be presented by a representative of Jobcentre Plus at the 25<sup>th</sup> October meeting. Officers agreed to issue an open invitation to all Members to attend for the presentation.

Members were also reminded that the meeting due to be held on the 6<sup>th</sup> September had been postponed until the 12<sup>th</sup> September.

An update was provided in regard to the LGBT Review with Members noting that Councillor Baker had submitted a motion to be considered at the County Council's Council meeting in July with a recommendation that the County Council consider taking part in the Stonewall Equality Index and encourage schools to look at the Birmingham LGBT Toolkit.

## 19. HEALTH OVERVIEW AND SCRUTINY COMMITTEE

Councillor Wood-Ford, the Council's representative on the Worcestershire Health Overview and Scrutiny Committee (HOSC), reported on discussions that had taken place at the last meeting of the Committee when Members had been informed on various reductions in Public Health budgets following Government announcements on future funding, with cuts and reviews planned or being considered for areas including:

- Drug and Alcohol Services
- Domestic Abuse Services

# Overview and Scrutiny Committee

Tuesday, 5th July, 2016

---

- Supported advice and information
- Support for Advocacy
- Sexual Health Services
- Smoking cessation (discontinued except for pregnant women)
- Health improvement projects
- Child Development Services
- 0 – 19 Services – reduction in public health nursing
- Public Health team
- Mental Health Care

Councillor Wood-Ford further reported that other matters, including the future of acute services in Worcestershire had been raised and discussed during the course of the meeting.

The Meeting commenced at 7.00 pm  
and closed at 8.39 pm



# Sustainability and Transformation Planning Briefing

**Redditch Health Overview and Scrutiny Committee**  
**5<sup>th</sup> July 2016**

**Sue Harris and Sarah Smith**

## Objectives for this briefing

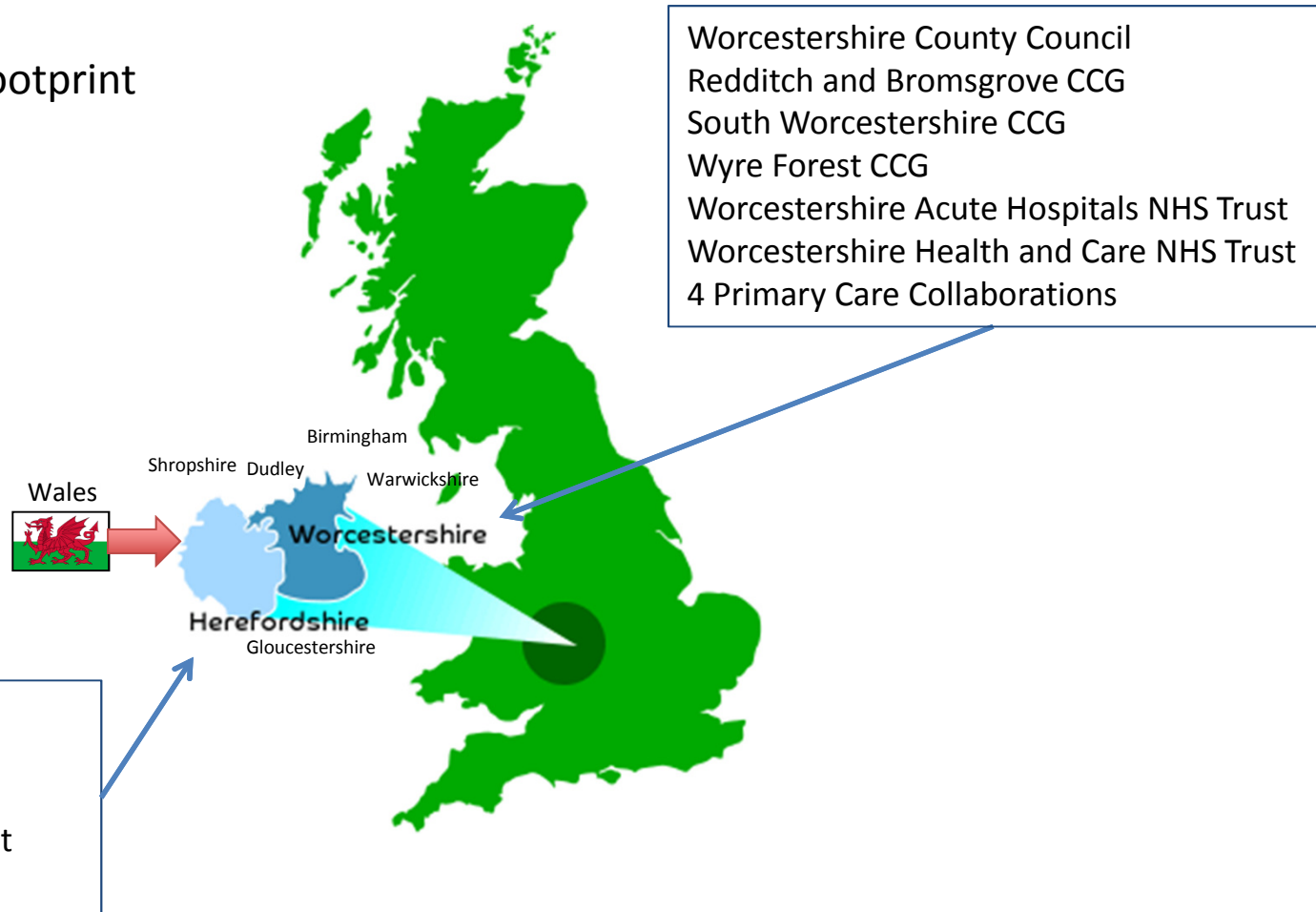
- Explain what the STP is and what it is hoping to achieve
- Outline the development process and timeline
- Provide updates on some of the transformation priorities and seek early engagement on these
- Explain expected next steps



# Introduction to the H&W STP



- Big geography, small population
- 785,000 people (smallest in WM)
- 2 HWBs
- Relatively simple footprint



# The Triple Aim



## Health and Well Being

Explore the opportunities and benefits of planning at scale to:

**Improve health outcomes** across our whole population, including addressing health inequalities.



## Care and Quality

**Improve Care and Quality by:**

- Addressing areas where there is unwarranted variation
- Ensuring access to the safest care possible
- Improving experience of care
- Securing performance improvements from providers in the delivery of care



## Finance and Efficiency

**Deliver Financial Sustainability:**

- **Better value** in how resources are utilised and deployed
- **Optimise performance** across the whole system

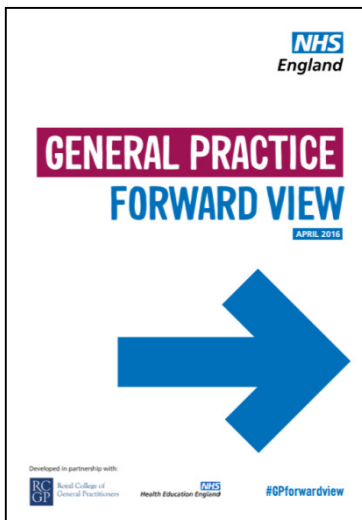
# Why is the STP so important



*A clear and credible plan is the only access route to the **Sustainability and Transformation Fund** – ie a significant proportion of the additional money coming in to the NHS.*

This is the resource that is potentially available to support:

- Implementation of extended GP access
- Implementation of the national Mental Health, Cancer and Maternity Taskforce recommendations.
- Achievement of consistent quality services over seven days
- Investment in prevention.
- Delivering digital transformation.



# Five transformation priorities

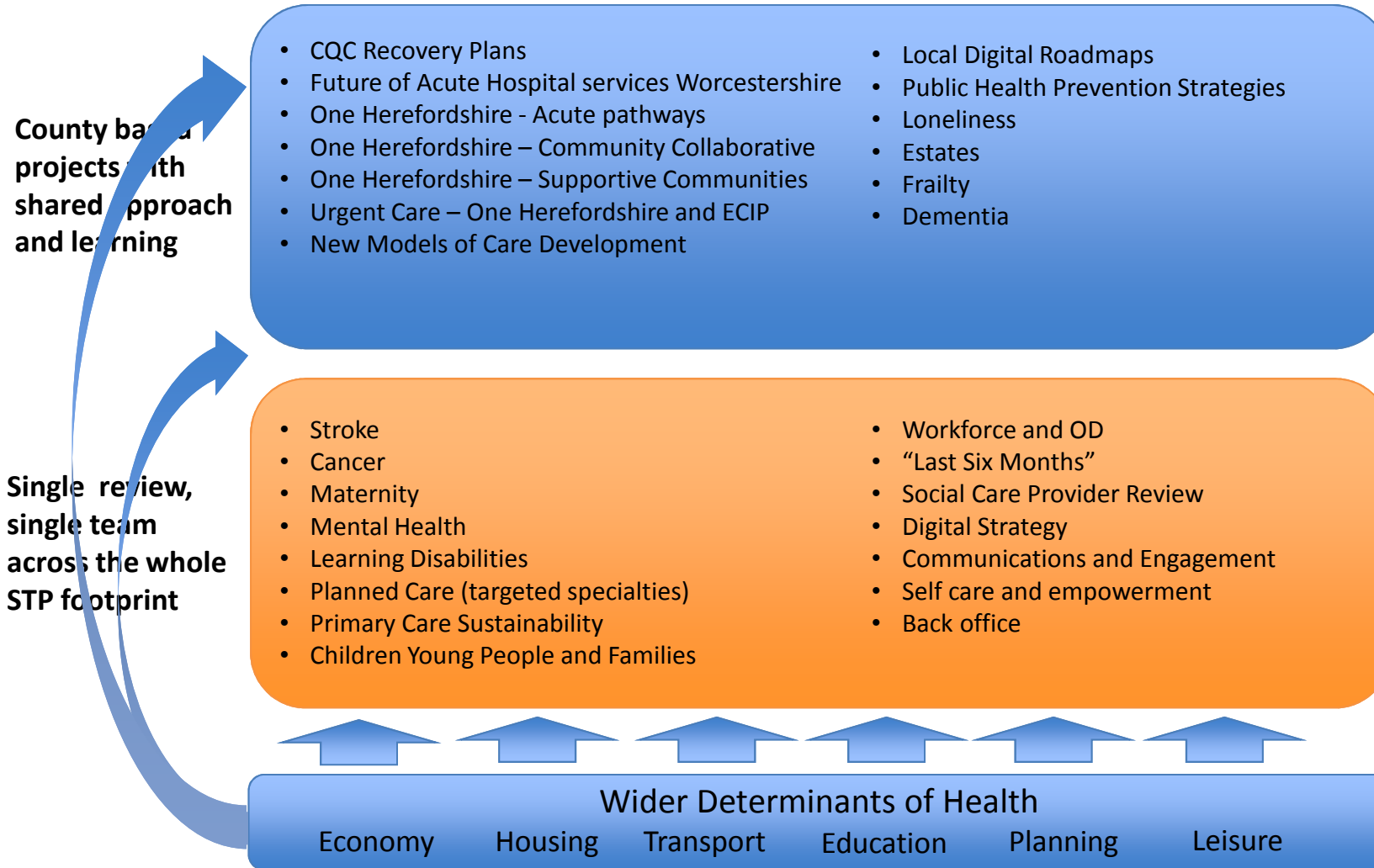


- Maximise **efficiency and effectiveness** across clinical and service pathways and support functions to improve experience and reduce cost, through minimising unnecessary and avoidable contacts.
- Reshape our **approach to prevention**, to create an environment where people stay healthy and which supports resilient communities, where self-care is the norm, digitally enabled where possible, and staff include prevention in all that they do.
- Develop an integrated **out of hospital care** model, structured at scale and organised around sustainable primary care within localities.
- Establish **sustainable secondary care services** through development of the right networks and collaborations across and beyond the STP footprint
- Develop **the right workforce** within a sustainable service model that is deliverable on the ground within the availability of people and resource constraints we face.

**Live well, with joined up care, supported by specialist expertise, delivered by the right people**

# Scope of the STP work streams

## Herefordshire and Worcestershire



# Strategic considerations for our STP

- How we structure and organise our commissioning functions
- How many hospital beds we need in our system
- The role our community hospitals play
- How we create the headroom to invest in primary care, community services and mental health
- How we organise our contracting approach to support financial and clinical sustainability of our providers

**OVERVIEW AND SCRUTINY  
COMMITTEE**

12th September 2016

**QUARTERLY MONITORING RECOMMENDATIONS TRACKER**

Relevant Portfolio Holder	Councillor John Fisher, Portfolio Holder for Corporate Management
Portfolio Holder Consulted	No
Relevant Head of Service	Claire Felton, Head of Legal, Equalities, and Democratic Services
Ward(s) Affected	No specific ward relevance.
Non-Key Decision	

**1. SUMMARY OF PROPOSALS**

This report provides an update on the action that has been taken to implement recommendations made through the scrutiny process since the previous update was provided.

**2. RECOMMENDATIONS**

**The Committee is asked to RESOLVE that**

**the report be noted.**

**3. KEY ISSUES****Background**

- 3.1 At the request of the Overview and Scrutiny Committee Members monitor the implementation of scrutiny recommendations on a quarterly basis. The latest update on progress with the implementation of scrutiny recommendations is attached at Appendix 1.
- 3.2 Wherever possible an estimated date for the final implementation of outstanding recommendations has been provided. In cases where an action requested through a scrutiny recommendation has been resolved the recommendation has been recorded as being completed.
- 3.3 The Committee will be aware that there are some recommendations where it would be reasonable for Officers to require further time to implement. For example, Officers would require some time to implement recommendations made at a recent meeting of the Committee. Where possible an explanation has been provided for the delay in implementation.
- 3.4 Members are invited to consider the updates provided regarding these recommendations and to identify whether any further action is required to facilitate the implementation of any of these recommendations.

**OVERVIEW AND SCRUTINY  
COMMITTEE**12th September 2016

---

- 3.5 The Committee may conclude that, based on the update provided by Officers, it is no longer feasible to implement the action proposed in a recommendation. In these cases Members may want to agree to remove the recommendation from the tracker report and to ask Officers to take no further action.
- 3.6 The Committee is asked to note that once recommendations have been implemented they will be removed from the tracker, though any updates contained in previous editions of the report will remain available to view on the Council's website.

**Financial Implications**

- 3.7 There are no direct financial implications directly relating to this report.

**Legal Implications**

- 3.8 There are no legal implications directly relating to this report.

**Service / Operational Implications**

- 3.9 There are no direct service or operational implications that have been identified for this report.

**Customer / Equalities and Diversity Implications**

- 3.10 No direct customer or equality and diversity implications have been identified for this report.

**4. RISK MANAGEMENT**

No risks have been identified.

**5. APPENDICES**

Appendix 1 – Recommendation Tracker.

**AUTHOR OF REPORT**

Name: Jess Bayley, Democratic Services Officer  
Email: [jess.bayley@bromsgroveandredditch.gov.uk](mailto:jess.bayley@bromsgroveandredditch.gov.uk)  
Tel.: (01527) 64252




## Overview and Scrutiny Recommendation Tracker

Project / recommendation and date proposed	Action	Team responsible	Date for completion	Rating	Comments
Voluntary and Community Sector (July 2014)					
Recommendation 4	The Council to consider employing an apprentice to support the work of the Grants Officer.	Community Services and HR.	Will be completed soon.	☹️	<p><u>Previous update:</u> There has been a delay in recruiting to this post, partly due to long-term staff sickness absence. Officers are hoping to recruit to an apprentice post, to be shared between Community Services and the Policy team, early in the New Year.</p> <p><u>June and September 2015 update:</u> A decision has been taken to postpone recruiting to this post until autumn 2015 due to long-term staff absence.</p> <p><u>January 2016 update:</u> The post of Grants and Voluntary Sector Co-ordinator is now vacant and is currently being reviewed. An apprentice will be recruited once this review has taken place and it is anticipated to be at the start of the new financial year.</p> <p><u>April 2016 update:</u> Officers have started the process to recruit an Apprentice to be in post as soon as possible.</p> <p><u>September 2016:</u> During the summer a job description for the Grants Apprentice has been drafted up. The apprentice is to be shared between VCS Grants Team,</p>

Project / recommendation and date proposed	Action	Team responsible	Date for completion	Rating	Comments
					<p>Redditch Partnership and the Policy Team and as such is officially known as the Support Services Apprentice (Grants, Policy and Partnerships). The job description is currently being tweaked by the Policy Team and it is envisaged that as soon as this is complete the advert will be sent to the College for recruitment. It is hoped that this process should be completed in the next month with an apprentice in post by October 2016.</p>
<p><b>LGBT Task Group Recommendations (July 2015)</b></p>					
<p>Recommendation 1</p>	<p>Redditch Borough Council should participate in the Stonewall Workplace Equality Index every year.</p>	<p>Policy team</p>	<p>September 2016</p>	<p>☹️</p>	<p><u>September 2015 update:</u> Forms need to be submitted by organisations participating in the Workplace Equality Index during the calendar year before the index is published. Due to the limited time available prior to the deadline for the 2016 index a decision has been taken to postpone participation until next year. The Chair of the Task Group was consulted about this proposal.</p> <p><u>April 2016 Update:</u> This will be picked up during 2016/17.</p> <p><u>September 2016:</u> Having reviewed the criteria to participate in the Stonewall Workplace Index for a small organisation is challenging and we need to do quite a bit of preparation before we are able to make a</p>

Project / recommendation and date proposed	Action	Team responsible	Date for completion	Rating	Comments
					submission. Work is taking place to develop a Council Equality Strategy and an action in the equality action plan will be to undertake an audit of actions required for us to make a submission.
Recommendation 2	Worcestershire County Council should take part in the Stonewall Education Equality Index. Worcestershire County Council should also encourage schools to take part in the Stonewall School Champions Programme and / or to use the Birmingham LGBT Schools Toolkit.			☺	<p><u>September 2015 Update</u></p> <p>As agreed by the Executive Committee the Leader of the Council wrote to the Leader of Worcestershire County Council in July 2015 to request that this recommendation be considered and approved.</p> <p>A positive response was received from the Leader of Worcestershire County Council on 3rd August 2015. This noted that the deadline for participation in the Stonewall Education Equality Index 2015 has now passed. Consideration will be given as to whether to participate in the index in 2016. The response also noted that some schools already participate in LGBT support schemes. Therefore advice is being sought as to the best way forward in respect of this element of the recommendation.</p> <p><u>January 2016 Update:</u> No further update was provided in advance of the publication of this report.</p> <p><u>April 2016 Update:</u> No further update was available.</p>

Project / recommendation and date proposed	Action	Team responsible	Date for completion	Rating	Comments
					<p><u>September 2016 Update:</u> At a meeting of full Council at Worcestershire County Council on 14th July a Notice of Motion, submitted by Councillor Baker, was considered on the subject of equality in schools. This motion referred specifically to the action proposed in the scrutiny group's second recommendation. The county Council concluded that the subject related to an executive function and it was therefore referred for the consideration of Cabinet.</p>
Recommendation 5	<p>The specific mental health needs of the LGBT community should be addressed in equalities training provided to frontline Council staff. This should be covered in one of the equalities briefing sessions that the policy team is due to deliver in forthcoming months.</p>	Policy team	To be confirmed		<p><u>September 2015 update:</u> Relevant Officers have been advised about this proposal and have been asked to incorporate this session into the Council's forthcoming equalities training sessions.</p> <p><u>January 2016 Update:</u> No further update was provided in advance of the publication of this report.</p> <p><u>April 2016 Update:</u> This will be picked up via training sessions that will be delivered in 2016.</p> <p><u>September 2016 Update:</u> We are in the process of looking at a new way of delivering equality training across the council. We are currently working with a theatre company to develop a pilot to be delivered in the Autumn, with the view to roll this out during early 2017. This area will be incorporated into the training.</p>

Project / recommendation and date proposed	Action	Team responsible	Date for completion	Rating	Comments
<b>Bereavement Services Fees and Charges – pre-scrutiny</b>					
Three recommendations were proposed in respect of capital works at Redditch Crematorium.	<p>The following capital works were proposed for Redditch Crematorium :</p> <ol style="list-style-type: none"> <li>1) facility and heating improvements;</li> <li>2) £344k of funding be allocated to enable capital works in the crematorium in 2016; and</li> <li>3) A proportion of the income from the increased fees to be allocated to covering the capital works costs.</li> </ol>	Bereavement Services / Environmental Services	To be confirmed	☹️	<p><u>April 2016 Update.</u> Considerable work has taken place to look at providing an alternative chapel location for when the current chapel has to close to facilitate the works. Due to various issues this is not currently considered as being feasible and so alternative working arrangements are being sought with our partners. The Place Partnership architect will be working to finalise the detail of the scheme and the timing of the project will be considered in terms of complying with procurement processes, availability of contractors as well as limiting the impact on partners and customers.</p> <p><u>September 2016 Update:</u> Consultation with key stakeholders with regards to the Chapel closure during works is ongoing and options for how the business will operate during the works is being investigated. Early indications are that some limited provision will remain. Place Partnership and Jacobs (Architects) are finalising details with regards to the works (to ensure that we achieve the best long term outcome from the investment) which will allow for the relevant procurement processes to be followed.</p>

Project / recommendation and date proposed	Action	Team responsible	Date for completion	Rating	Comments
Review of the Operation of Leisure Services – Pre-Scrutiny (Officer report)					
Four recommendations from Officers were endorsed through pre-scrutiny	<p>The following actions were proposed in the recommendations that were made by Officers, endorsed by the Overview and Scrutiny Committee and approved by the Executive Committee:</p> <ol style="list-style-type: none"> <li>1) Officers were asked to undertake further work on identifying the health and well-being impact on our community of the provision of leisure offer;</li> <li>2) Officers were asked to report back on opportunities for improvements as identified in the detailed schedules.</li> <li>3) Officers were asked to undertake a review of the revenue received and any opportunities to increase revenue by assessing alternative pricing models; and</li> <li>4) Officers were asked to discuss with the Academies how the provision in the dual use sites can be better provided to support the wider community.</li> </ol>	Executive Director of Finance and Corporate Resources / Leisure Services	July 2016	☺	<p><u>April 2016 Update:</u> A report outlining the findings of this leisure intervention work will be reported for the consideration of the Executive Committee in July 2016.</p> <p><u>September 2016 Update:</u> The Council Plan will include the actions to be undertaken following the further intervention within the Leisure Service. The plan is to be reported to Executive in November and to Scrutiny at the meeting in October.</p>

Project / recommendation and date proposed	Action	Team responsible	Date for completion	Rating	Comments
<b>Access for Disabled People to Redditch Taxis Short, Sharp Review</b>					
Recommendation 1.1	The Hackney Carriage Vehicle Licensing Policy and the Private Hire Vehicle Licensing Policy should be amended to allow applications for new hackney carriages to be made for vehicles that are less than six years old, meet European M1 safety standards and have facilities for carrying a disabled person in a wheelchair within the vehicle. <i>(This relates to the HackneyCarriage Vehicle Licensing Policy only).</i>	Worcestershire Regulatory Services (WRS)	Subject to the outcomes of consultation with the local taxi trade and other relevant stakeholders.	☺	The Licensing Committee endorsed the group's recommendations at a meeting on 18th July 2016. All of the recommendations with policy implications were endorsed subject to the outcomes of further consultation. It is too early at this stage to report on the outcomes of this consultation process.
Recommendation 1.2	The Hackney Carriage Vehicle Licensing Policy and the Private Hire Vehicle Licensing Policy should be amended to require drivers to display stickers in their vehicles that provide information about how to report complaints.	WRS	Subject to the outcomes of consultation with the local taxi trade and other relevant stakeholders.	☺	The Licensing Committee endorsed the group's recommendations at a meeting on 18th July 2016. All of the recommendations with policy implications were endorsed subject to the outcomes of further consultation. It is too early at this stage to report on the outcomes of this consultation process.
Recommendation 1.3	the Driver Licence Policy – Application for a Hackney Carriage and / or Private Hire Vehicle Driver's Licence – should be amended to require that refresher training should be provided on driving standards and disability awareness to taxi drivers every three years.		Subject to the outcomes of consultation with the local taxi trade and other relevant stakeholders.	☺	The Licensing Committee endorsed the group's recommendations at a meeting on 18th July 2016. All of the recommendations with policy implications were endorsed subject to the outcomes of further consultation. It is too early at this stage to report on the outcomes of this consultation process.

<b>Project / recommendation and date proposed</b>	<b>Action</b>	<b>Team responsible</b>	<b>Date for completion</b>	<b>Rating</b>	<b>Comments</b>
Recommendation 2.1	There should be a media campaign to guide disabled people and taxi drivers when travelling by taxi about their rights and responsibilities.	Communications in consultation with WRS	Not specified	☺	As this recommendation was only endorsed on 18th July by the Licensing committee no update on the implementation of this proposal was available for September.
Recommendation 2.2	WRS should publish a list of drivers who currently operate licensed wheelchair accessible vehicles on the WRS and Redditch Borough Council websites in a similar format to Brighton and Hove City Council and Eden District Council.	WRS	Not specified	☺	As this recommendation was only endorsed on 18th July by the Licensing committee no update on the implementation of this proposal was available for September.
Recommendation 3.1	WRS should undertake a review of the conditions attached to taxi operators' licences	WRS	Not specified	☺	As this recommendation was only endorsed on 18th July by the Licensing Committee no update on the implementation of this proposal was available for September.
Recommendation 3.2	The Licensing Committee should review the effectiveness of the disability awareness training provided to taxi drivers.	Licensing Committee	Not specified	☺	As this recommendation was only endorsed on 18th July by the Licensing Committee no update on the implementation of this proposal was available for September. It is anticipated that this review will be launched later in the municipal year.





## Executive

### Committee

Tuesday, 12 July 2016

## MINUTES

#### Present:

Councillor Bill Hartnett (Chair), Councillor Greg Chance (Vice-Chair) and Councillors Juliet Brunner, Brandon Clayton, John Fisher, Mark Shurmer, Yvonne Smith and Debbie Taylor

#### Officers:

Ruth Bamford, Mike Dunphy, Sue Hanley and Jayne Pickering

#### Committee Services Officer:

Debbie Parker-Jones

#### 10. APOLOGIES

An apology for absence was received from Councillor Pat Witherspoon.

#### 11. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 12. LEADER'S ANNOUNCEMENTS

##### Work Programme

The following reports which were due to be considered, or possibly considered, at the meeting had been deferred to a later date:

- Applying Article 4 directions to the Council's schedule of locally listed buildings;
- Health and Safety Policies; and
- Finance Monitoring Quarter 1, April – June 2016/17.

##### Leisure Intervention Update

It was noted that the Leisure Intervention Update was currently included in the Executive Work Programme for presentation no earlier than 13th September. As the Council Plan was currently being developed it was proposed that the work around leisure

.....  
Chair

# Executive Committee

Tuesday, 12 July 2016

---

interventions to deliver the strategic purpose be addressed within the Council Plan for Members' consideration in September/October.

## 13. MINUTES

**RESOLVED that**

**the minutes of the meeting of the Executive Committee held on 7th June 2016 be agreed as a correct record and signed by the Chair.**

## 14. OVERVIEW AND SCRUTINY COMMITTEE

The Committee received the minutes of the meeting of the Overview and Scrutiny Committee held on 2nd June 2016.

It was noted that there were no recommendations to consider.

**RESOLVED that**

**the minutes of the meeting of the Overview and Scrutiny Committee held on 2nd June 2016 be received and noted.**

## 15. LOCAL COUNCIL TAX SUPPORT SCHEME 2017/18

Members considered a report which set out proposals for the Authority's Council Tax Support Scheme for 2017/18 following the outcome of public consultation on options for changes to this. If the current proposals were approved there would be further public consultation prior to submission of the final scheme to Executive, in time for the final scheme to be published by 31st January 2017.

Officers explained the outcome of the consultation and Members noted, with disappointment, the very low response to this. Only 19 responses had been received despite all current 4,900 claimants having been directly contacted by the Council, and with press and social media publicity also taking place on this. The technical elements of the assessment process, eligibility and income taken into account had not helped with people's ability to answer some of the questions, however Officers felt that they had done everything possible to make the questions as clear as possible in light of the complexities involved.

It was noted that the proposals were not intended to reduce the overall cost of support provided to residents but to streamline the system, ensure there was consistency for claimants in the calculations between Housing Benefit and Council Tax Support, reduce the administrative burden wherever possible, and bring the Scheme in line with national changes to welfare support.

Any changes introduced would apply in respect of new claimants only and Officers would continue to provide support to residents on their personal finances and debt management. Discussions took place on the Family Premium element and questions were raised in relation to the Council's Hardship Fund, which Officers agreed to check and provide further information to Members on outside of the meeting.

The consultation on the draft scheme would be published and key stakeholders, including existing working age claimants, would be directly contacted in writing. Feedback would be used to inform any changes to the draft scheme before the final scheme was considered by Members.

**RESOLVED that**

- 1) the outcome of the initial statutory consultation on options for changes to the Local Council Tax Scheme be noted;**
- 2) the current Scheme be changed as follows, with effect from April 2017/18:**
  - 2.1) reduce backdating of Council Tax Support to 4 weeks in line with the changes in Housing Benefit announced by Central Government;**
  - 2.2) enable claims to be processed based on information provided by the DWP without the need for further information; and**
  - 2.3) removal of the Family Premium for new claims to bring the Council Tax Support Scheme in line with the changes in Housing Benefit announced by Central Government,**

**and that the amended version shall become the proposed Draft Scheme for 2017/18;**
- 3) authority be delegated to the Head of Customer Access and Financial Support to carry out the next phase of consultation on the Draft Scheme; and**
- 4) the final Scheme be presented to the Executive to make recommendations to Council to allow for the necessary regulations to be published by 31st January 2017.**

**16. BOROUGH OF REDDITCH LOCAL PLAN NO.4 - PROPOSED MAIN MODIFICATIONS**

The Committee considered a report which identified the Main Modifications proposed by the Planning Inspector and explained the required public consultation process on these. Members were reminded of the stages which the Borough of Redditch Local Plan No. 4 had already been through, which had included a lengthy Examination in Public, as part of the adoption process.

Members had already been made aware, in detail, of the Main Modifications. Officers reminded them that, at this stage, the Executive was only being asked to approve the public consultation on the Modifications. An extended consultation period running between 27th July and 21st September was being proposed given that this would be taking place over the summer holiday period.

Officers responded to questions/issues raised by Members on the Inspector's Modifications. It was noted that all consultation responses would be sent to the Inspector and that the Council would not comment on, or respond to, representations received as it was for the Inspector to consider these.

**RECOMMENDED that**

**the recommended Main Modifications of the Inspector, as set out in Appendix 1 of the report, be noted, and that Officers be authorised to proceed with an 8-week consultation on the Main Modifications, to run from 27th July 2016 to 21st September 2016. Details of the method of consultation are set out in paragraphs 3.19 to 3.22 of the report.**

**17. REDDITCH LOCAL DEVELOPMENT SCHEME JULY 2016 AND DRAFT STATEMENT OF COMMUNITY INVOLVEMENT 2016**

The Committee considered a report which outlined the proposed revision of the Local Development Scheme (LDS) and the Statement of Community Involvement (SCI), both of which formed part of the suite of documents that the Development Plans Team were required to publish and maintain. Both of the documents were updated versions of the versions which had previously been approved.

It was noted that the LDS set out the key Development Planning Documents which would be produced by the Council. The main changes to the LDS were amendment of the timetable for the Local Plan No.4 and the Allocations Plan to reflect the ongoing process of the Examination in Public. Whilst authority to start working on a Community Infrastructure Levy (CIL) had been approved in June

2014, the timetable for development of the CIL had been removed from the latest LDS whilst the Local Plan remained unadopted, for the reasons detailed in the report.

The SCI set out how the Council would engage with communities and other consultees in the planning process, in both plan-making and development control. A number of the changes made to the SCI related to out-of-date references to Local Development Framework processes, and included a section on neighbourhood planning.

**RECOMMENDED that**

- 1) the revised Redditch Local Development Scheme (LDS), as set out in Appendix 1 to the report, be adopted as the Council's current LDS;**
- 2) delegated authority be granted to the Head of Planning and Regeneration Services, in conjunction with the relevant Portfolio Holder, to review and publish amended LDS timetables for the publication of the Development Plan Documents;**
- 3) the draft Statement of Community Involvement (SCI) 2016, as set out in Appendix 2 to the report, be approved for publication as part of a 6-week period of public consultation in September – October 2016; and**
- 4) delegated authority be granted to the Head of Planning and Regeneration Services, in conjunction with the relevant Portfolio Holder, to consider the response to the public consultation and, subject to no significant issues arising, to amend and adopt the SCI.**

**18. CONSOLIDATED REVENUE AND CAPITAL OUTTURN AND FINANCIAL RESERVES STATEMENT 2015/16**

Members considered the Council's final financial position for 2015/16 for both the General Fund and Housing Revenue Account. Officers advised of an amendment to recommendation 2.1 of the report in that the transfer to balances of £40k would be a recommendation to full Council and not a matter for noting by the Executive.

Officers advised that the draft Statement of Accounts had been submitted to the external auditors on 30th June 2016 and that the auditing of these was due to commence towards the end of July. No issues had been raised by the external auditors during their draft audit work.

The £1.031m underspend on the revenue budget was noted, together with the required adjustments to this as detailed in the report, which resulted in a net underspend of £150k. There was an expectation that £110k would be drawn down from balances in 2015/16. As this transfer had not been required it was intended that a further £40k would be allocated to balances, which would give a resulting final position for 2015/16 of £2.024m; £1.3m higher than the minimum level for reserves. The Senior Management Team would now be challenging Heads of Service to see if they could base their 2016/17 budgets on the 2015/16 budgets to maintain savings.

The £3.967m underspend on the capital budget was noted, which Officers explained the reasons for as detailed in the report. This was in part due to a large underspend on the vehicle replacement programme, which had been delayed until the Place Team implementation was stabilised.

The Financial Reserves Statement at Appendix 2 to the report was noted and Officers stated that it would be helpful if future quarterly reports could advise which reserves were being drawn down on. The £300k Housing Revenue Account (HRA) reserves for Job Evaluation (JE), which were separate to the £755k General Fund JE reserves, were noted and questions raised on this, particularly the separate HRA element which some Members had been unaware of. The £572k underspend on the HRA was also noted. Officers advised that work was being undertaken on the HRA underspend and JE element and that further information on these elements would be provided to Members. The new terms and conditions under JE were due to be implemented in September, together with any applicable back-pay. Officers undertook to confirm to Members how many staff had not signed up to the new terms and conditions, in which case dismissal and re-engagement would apply.

In relation to the Housing Support element of the Reserves Statement, and reference to a Government Specific Grant, Officers clarified that this should have stated £243k Government Grant and £180k RBC. A query was also raised on the Income element of the HRA and increase in tenants' charges and variance in dwelling rents, which Officers agreed to look into and to report back to Members on.

A Member queried the position in relation to vacant posts and a review which Officers had previously confirmed they would be undertaking on this. Officers apologised that this piece of work had not yet been completed as the accounts had taken priority. Members were advised that Heads of Service reviewed all

**Executive  
Committee**Tuesday, 12 July 2016

---

vacancies to ascertain, on an individual basis, if these were required and that only those that were deemed business-critical were filled. Officers had spoken with Human Resources the previous week and work was due to be undertaken, across both Redditch and Bromsgrove Councils as some of the vacant posts impacted on both authorities, which Members would be receive details of.

**RESOLVED that**

- 1) **the financial position on Revenue and Capital for the financial year 2015/16, as detailed in the report, be noted; and**

**RECOMMENDED that**

- 2) **the transfer to balances of £40k be approved; and**
- 3) **the movement in reserves, as detailed in Appendix 2 to the report, be approved.**

**19. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS ETC.**

There were no outstanding referrals to consider.

**20. ADVISORY PANELS - UPDATE REPORT**

It was noted that the meeting of the Planning Advisory Panel scheduled to take place earlier in the evening had been cancelled as the Local Plan No. 4 Proposed Main Modifications were being considered by the Executive that evening.

The Member Support Steering Group, which had been due meet the previous evening, had also been cancelled in view of a clash with a Local Transport Plan Briefing for Members the same evening. A further date for the Group was to be arranged.

**RESOLVED that**

**the report be noted.**

The Meeting commenced at 7.00 pm  
and closed at 8.15 pm

.....  
Chair





# Overview & Scrutiny

Committee

12th September 2016

## WORK PROGRAMME

(Report of the Chief Executive)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
<b>ALL MEETINGS</b>	<b>REGULAR ITEMS</b>	<b>(CHIEF EXECUTIVE)</b>
	Minutes of previous meeting  Consideration of the Executive Committee Work Programme  Call-ins (if any)  Pre-scrutiny (if any)  Task Groups / Short, Sharp Review Groups – feedback  Working Groups - feedback  Committee Work Programme	Chief Executive  Chief Executive  Chief Executive  Chief Executive  Chair of Task Group / Short, Sharp Review  Chair of Working Group  Chief Executive
	<b>REGULAR ITEMS</b>  Update on the work of the Crime and Disorder Scrutiny Panel.  Quarterly Tracker Report  Updates on the work of the Worcestershire Health Overview and Scrutiny Committee  Annual Monitoring Report – Redditch Sustainable Community Strategy  Biannual Update on S106 funding	Chair of the Crime and Disorder Scrutiny Panel  Relevant Lead Head(s) of Service  Redditch Borough Council representative on the Health Overview and Scrutiny Committee  Relevant Lead Head(s) of Service  Relevant Lead Director

# Overview & Scrutiny

Committee

12th September 2016

<b>OTHER ITEMS - DATE FIXED</b>		
<b>12th September 2016</b>	Efficiency Statement – Pre-Scrutiny	Relevant Lead Director
<b>12th September 2016</b>	Overview and Scrutiny Recommendation Tracker – Monitoring Update Report	Relevant Lead Head(s) of Service
<b>25th October 2016</b>	Council Corporate Plan – Pre-Scrutiny (including the Leisure Intervention update)	Relevant Lead Head(s) of Service
<b>25th October 2016</b>	Employment Opportunities for People with Disabilities - Presentation	Employment and Partnership Manager, Department of Work and Pensions
<b>25th October 2016</b>	Fees and Charges – Pre-Scrutiny	Relevant Lead Director
<b>25th October 2016</b>	Medium Term Financial Plan – Budget Assumptions	Relevant Lead Director
<b>6th December 2016</b>	Medium Term Financial Plan – Update	Relevant Lead Director
<b>6th December 2016</b>	Sustainability and Transformation Plan - Update	Representatives of the Worcestershire Health and Care Trust and Worcestershire Acute Hospitals NHS Trust
<b>10<sup>th</sup> January 2017</b>	Medium Term Financial Plan – Update	Relevant Lead Director

# Overview & Scrutiny

Committee

12th September 2016

<b>14<sup>th</sup> February 2017</b>	Medium Term Financial Plan – Update	Relevant Lead Director
<b>28th March 2017</b>	Redditch Partnership – Monitoring Update Report	Relevant Lead Director
<b>28th March 2017</b>	Draft Overview and Scrutiny Annual Report – to finalise	Councillor Potter
<b>28th March 2017</b>	Mental Health Services Task Group – Final Report	Councillor Wood-Ford
<b>April 2017</b>	Protecting Redditch’s Heritage Assets Short, Sharp Review – launch of review	Councillor Baker-Price
<b>June 2017</b>	Protecting Redditch’s Heritage Assets Short, Sharp Review – Final Report	Councillor Baker-Price
<b>OTHER ITEMS – DATE NOT FIXED</b>		
	Housing Benefits Presentation	Relevant Lead Head(s) of Service
	Joint Strategic Needs Assessment - Presentation	To be confirmed
	Leisure Services Options Short, Sharp Review – reconsideration of the group’s final report	Councillor Potter

# Overview & Scrutiny

Committee

12th September 2016

---

	Tackling Obesity Task Group - Feedback	Councillor Potter
--	--	-------------------

**OVERVIEW AND SCRUTINY  
COMMITTEE**

12th September 2016

**BUDGET SCRUTINY WORKING GROUP - PROPOSALS**

Chair of Scrutiny Group	Councillor Jane Potter
Relevant Head of Service	Jayne Pickering, Executive Director of Finance and Corporate Resources
Ward(s) Affected	No specific ward relevance.
Non-Key Decision	

**1. SUMMARY OF PROPOSALS**

This report details proposals from the Budget Scrutiny Working Group concerning future versions of the Council's Capital Programme.

**2. RECOMMENDATIONS**

**The Committee is asked to RECOMMEND that**

**the Council should have a robust four year funded Capital Programme for the period 2017/18 to 2020/21;**

**and to RESOLVE that**

**the report be noted**

**3. KEY ISSUES****Background**

- 3.1 Budget scrutiny has formed a key part of the work of the Committee in recent years but Members felt that this process could be improved. The Budget Scrutiny Working Group was therefore established by the Overview and Scrutiny Committee at the start of the 2016/17 municipal year to scrutinise the Council's budget in more detail.
- 3.2 The Working Group provides an opportunity for Members to get more involved in the Council's budget setting process. This helps to address proposals about the need to enhance Member involvement that have been made by the external auditors.
- 3.3 In February 2016 Members approved the contents of a Capital Programme for the Council for the period 2016/17 to 2018/19. This capital programme formed one part of the Council's Medium Term Financial Plan.
- 3.4 The Budget Scrutiny Working Group reconsidered the content of the existing Capital Programme during a meeting in August 2016.
- 3.5 In some cases the group found that capital funding had been allocated to a particular project in each year of the three year programme. This was particularly

**OVERVIEW AND SCRUTINY  
COMMITTEE**12th September 2016

---

evident with some of the larger projects that have regularly required capital funding in previous years, such as vehicle purchase and cleansing works.

- 3.6 In other cases funding had been allocated for a single year only; 2016/17. Members agreed that where funding had been agreed for a single year it was likely that this was for one off projects.
- 3.7 The group discovered that there were no cases in the current programme where capital funding had been requested on a one off basis for either 2017/18 or 2018/19. However, Members agreed that it was likely capital funding would be required for specific one off projects in those two years.
- 3.8 Members are mindful of the fact that, like many local authorities, the Council is facing challenging economic circumstances. In this context the group believes that it would be helpful to the Council's financial position for consideration to be given in advance to capital funding requirements in all of the years covered by the programme and not just in the first year.

**Financial Implications**

- 3.9 In previous years the Capital Programme has covered a three year period in line with the standard timeframes for the Council's Medium Term Financial Plan.
- 3.10 The group is proposing that the length of time covered by the Capital Programme should be increased to four years to complement the timeframes for the Efficiency Statement that the Council is preparing and future versions of the Medium Term Financial Plan. In addition officers should consider the impact of their service need in relation to capital assets over a four year period to ensure all financing and other costs are included in the budget.

**Legal Implications**

- 3.11 There are no specific legal implications directly relating to this report.

**Service / Operational Implications**

- 3.12 There are no direct service or operational implications that have been identified for this report.

**Customer / Equalities and Diversity Implications**

- 3.13 No direct customer or equality and diversity implications have been identified for this report.

**4. RISK MANAGEMENT**

No specific risks have been identified.

**OVERVIEW AND SCRUTINY  
COMMITTEE**12th September 2016

---

**5. APPENDICES**

Appendix 1 – Capital Programme 2016/17 to 2018/19

**AUTHOR OF REPORT**

Name: Jess Bayley, Democratic Services Officer  
Email: [jess.bayley@bromsgroveandredditch.gov.uk](mailto:jess.bayley@bromsgroveandredditch.gov.uk)  
Tel.: (01527) 64252 Ext: 3268





## Appendix 1 RBC Capital Programme 2016/17 to 2018/19

Description	Service	funding	2016/17 Total	2017/18 Total	2018/19 Total
PSN Compliance	Business Transformation	borrowing/capital receipts	10,000	30,000	0
SAN (storage network area)	Business Transformation	borrowing/capital receipts	40,000	50,000	0
Replace back up solution	Business Transformation	revenue	50,000	0	0
Public Building	CAFS	borrowing/capital receipts	250,000	250,000	250,000
GF Asbestos	CAFS	borrowing/capital receipts	40,000	40,000	40,000
Small Area Improvements	Community Services		47,219	0	0
Upgrade hardwired lifeline schemes	Community Services	borrowing/capital receipts	31,000	35,000	0
Home Repairs Assistance	Community Services		100,000	100,000	0
Disabled Facilities Grant	Community Services	DFG grant	743,341	521,000	0
HMO Grants	Community Services		57,171	0	0
Camera Replacement programme	Community Services	borrowing/capital receipts	55,000	0	0
Energy & Efficiency Installs.	Community Services		63,000	0	0
Crematorium Extension	Environmental Services	borrowing/capital receipts	11,000	0	0
Crossgate Depot Imps 2010	Environmental Services	borrowing/capital receipts	12,570	0	0
Est. Enhancement-Winyates	Environmental Services	borrowing/capital receipts	80,058	0	0
Improved Parking Scheme	Environmental Services	borrowing/capital receipts	309,831	200,000	200,000
Vehicle Purchase - Cleansing	Environmental Services	borrowing/capital receipts	2,043,993	193,000	1,138,000
L'Scape Imp Programme	Environmental Services	borrowing/capital receipts	8,964	0	0
Recycling Project	Environmental Services	borrowing/capital receipts	10,875	0	0
Town Centre Landscape Scheme	Environmental Services	borrowing/capital receipts	417,444	0	0
Oakenshaw Spinney	Environmental Services	s106	1,500	0	0
Oakenshaw Woods	Environmental Services	s106	4,573	0	0
Wirehill Woods	Environmental Services	s106	10,500	0	0
Crematorium Enhancement	Environmental Services	borrowing/capital receipts	329,742	0	0
Drainage Works Cemetary	Environmental Services	borrowing/capital receipts	6,000	0	0
Culvert & Ditch Pitcheroak Woods	Environmental Services	borrowing/capital receipts	5,452	0	0
C'Hill Brook Culvert & F/Bridge	Environmental Services	borrowing/capital receipts	6,000	0	0
Localilty Capital Projects	Environmental Services	borrowing/capital receipts	400,000	200,000	200,000
Flood alleviation	Environmental Services	borrowing/capital receipts	57,800	0	0
Mortgage Rescue (Buy Back)	HRA	MRR	395,648	250,000	250,000
1-4-1 replacement	HRA	MRR	1,052,000	1,064,000	1,064,000
Catch Up Rep-Bath Replacemts	HRA	MRR	971,821	880,000	880,000
Catch Up Rep-Kitchen Upgrades	HRA	MRR	100,000	100,000	100,000
Catch Up Repairs	HRA	MRR	350,000	350,000	350,000
Asbestos General	HRA	MRR	538,100	500,000	500,000
Structural Repairs	HRA	MRR	257,412	200,000	200,000
General Roofing	HRA	MRR	600,000	600,000	600,000
Rewiring	HRA	MRR	942,181	900,000	900,000
Upgrade Of Ch Systems	HRA	MRR	1,574,644	1,200,000	1,200,000
Window Replacements	HRA	MRR	50,000	50,000	50,000
Solid Wall Insulation	HRA	MRR	483,605	0	0
Winslow Close Heating	HRA	MRR	12,445	0	0
Hsg Man IT System	HRA	MRR	770,000	670,000	670,000
Ext Cladding & Wall Hanging	HRA	MRR	67,121	0	0

Insulation	HRA	MRR	32,126	0	0
Drainage	HRA	MRR	50,010	0	0
Water Supply	HRA	MRR	207,470	160,000	160,000
Environmental Enhancements	HRA	MRR	50,000	50,000	50,000
Masonry Works	HRA	MRR	52,130	30,000	30,000
Bathroom Voids	HRA	MRR	66,139	0	0
Design & Supervision	HRA	MRR	1,184,161	598,413	598,413
Essential Open space improvement to North Moons	Leisure & Cultural Services	s106	9,010	0	0
Public open space improvements to Birchensale/Terrys	Leisure & Cultural Services	s106	4,150	0	0
improvement to play area in Church Hill (Big Local Site)	Leisure & Cultural Services	s106	28,000	0	0
Improvement to play areas and landscaping at Astwood Bank	Leisure & Cultural Services	s106	2,750	0	0
public open space improvements at Astwood bank	Leisure & Cultural Services	s106	6,000	0	0
Replacement Gym Equipment	Leisure & Cultural Services	borrowing/capital receipts	85,000	0	0
Installation of Driving Range	Leisure & Cultural Services	s106	10,000	0	0
Regrading of Playing pitches at Terrys Field	Leisure & Cultural Services	s106	21,000	0	0
Outdoor Gym Astwood Bank	Leisure & Cultural Services	s106	9,000	0	0
Investment into Health and Fitness Facilities	Leisure & Cultural Services	s106	330,000	0	0
maintenance of Proctor Barn Lane Kerb/Passing place	Leisure & Cultural Services	borrowing/capital receipts	40,000	0	0
Mitigations arising from Water Risk Assessment	Leisure & Cultural Services	borrowing/capital receipts	10,000	0	0
<b>Sum:</b>			<b>15,564,953</b>	<b>9,221,413</b>	<b>9,480,413</b>